



510 Marquette Ave S., Suite 201, Minneapolis, MN 55402
Management Phone: 612-746-0439

TENANT INFORMATION REQUEST FORM

Company Name: _____ Business Type: _____

Total # of Employees: _____ Suite: _____ Office Phone: _____

Rent Statement Billing Address: (If different than the Premises)

Email or Mail (circle one) _____

Emergency Notifications during the Day:

Name: _____ Direct Phone: _____

Email: _____

Name: _____ Direct Phone: _____

Email: _____

Emergency Notifications After-Hours:

Name: _____ Cell Phone: _____

Email: _____

Name: _____ Cell Phone: _____

Email: _____

General Building Notifications:

Name: _____ Direct Phone: _____

Email: _____

Name: _____ Direct Phone: _____

Email: _____

Key Decision Makers:

Name: _____ Direct Phone: _____

Email: _____

Name: _____ Direct Phone: _____

Email: _____

**Please notify the Management Office if there are any changes.
Please email to emily.beauford@am.jll.com.**